



Responsibility of	Forest School Leaders
Reviewed by Staff	May 2017
Adopted by Governors	
This version dated	May 2017
Meets Equality of Opportunity	Yes
Next review date	September 2017

STATEMENT OF INTENT

Purbrook Infant School's Health and Safety Policy sets out clear statements of intent regarding the Whole School's approach to the health and safety of its children, staff and visitors to the School and the School site.

Provided below is a list of additional points and measures which relate directly to our Forest School sessions.

- The Trained and Named Forest School Leaders are always the people in charge of Forest School sessions.
- The Forest School Leaders have overall duty of care for the children in their charge. However all adults involved in the Forest School session are required to take all reasonable steps to ensure that children are safe.
- All adult helpers MUST sign and date a form to show that they have read and understood the handbook and the risk assessments appropriate to the session in which they are helping. They must sign and date the form stating that they comply with the general operating procedures for the Forest School (code of conduct).
- The Forest School Leaders will always carry and take a first aid kit into the forest every session.
- The Forest School Leaders will always carry a mobile phone and they will leave a list of children and adults attending the session with the office staff.
- In the event of emergency, the Forest Leaders will ensure that the School contacts the emergency services. If contact with the school is lost the Leaders will contact the emergency services.
- The Forest School Leaders will review the risk assessments before every trip into the School's Forest Site.
- When the tools are used the adult child ratio will be 1:1. There is one exception to this; when using peelers for whittling the ratio can be 1:2.
- The Forest School Leaders are responsible for the maintenance and checking of all tools and equipment to be used at Forest School, prior to their use.
- The Forest School Leaders are responsible in training the children in how to use the tools and equipment safely and appropriately.
- The Forest School Leaders will be responsible for the pre-visit check of the Forest School site prior to a Forest School session.