PURBROOK INFANT SCHOOL
ALDERMOOR ROAD EAST, PURBROOK PO7 5NQ
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Headteacher: Lisa A de Carteret
Assistant Headteachers: Zoe Bailey and Paul Stray
School Business Manager: Hazel K Dean

12 November 2026

Dear Parents/Carers of Children in Year R

Parental Consultations: Tuesday 24 November and Thursday 26 November

In order for us to keep you informed of your child's progress and to discuss how he/she is doing in their new class we would like to offer you an opportunity to formally meet their new class teacher.

The booking website is now up and running which will enable you to book your ten-minute parental consultation with your child's class teacher. Please can you make sure that you are booking with the correct teacher and make the booking under your **child's name, not your name, when making the booking**. Please also ensure that you have booked on the correct date.

Please click on the link to book: Year R Booking Website

Please note that these meetings are scheduled to last a maximum of ten minutes. Unfortunately, we are not able to overrun as we have other parents waiting for their parental consultation to take place. Should you require more time, please feel free to make an additional appointment with the class teacher or Mrs de Carteret at a later date.

Please can you keep a note of the time you have booked. You will receive an automated email confirming this so please keep this somewhere easily accessible as not all office staff are able to access the booking system to remind you of your appointment time.

Yours sincerely



Mrs L A de Carteret
Headteacher