

# Purbrook Infant School



## Roles and Responsibilities

### Forest School Leader

- Plan and run all Forest School sessions.
- Oversee the safety of all children and adults at Forest School.
- Make on the spot risk assessments of all activities, weather or situations that may arise during a Forest School session.
- Carry out a safety check and sweep of the Forest School site prior to all sessions.
- Inform all adults and children of any hazards that need to be avoided.
- Maintain and correctly store all of the Forest School equipment.
- Maintain and update all policies and risk assessments as required.
- Carry a mobile phone and contact numbers for the office staff.
- Provide clear guidance and expectations to adults and children.
- Model appropriate behaviour.
- Build and develop self esteem, confidence and self belief by providing small, achievable tasks and giving learners the freedom to learn at their own pace.

## Other staff

- Inform the Forest School leader of any absences or relevant information regarding their pupils at the beginning of the session.
- Support the behaviour expectations and boundaries of the Forest School.
- Be aware of their own and others safety.
- Report any safety concerns to the Forest School leader immediately.
- Understand that Forest School sessions are child-led. Learners should not be forced to undertake any part of a session.
- Read and sign the Forest School handbook.

## Adult helpers

- Should hold a current DBS certificate.
- Read and sign the Forest School handbook.
- Provide contact information and medical information if relevant to the school office.
- Support the behaviour expectations and boundaries of the Forest School.
- Be aware of their own and others safety.
- Report any safety concerns to the Forest School leader immediately.
- Understand that Forest School sessions are child-led. Learners should not be forced to undertake any part of a session.

