

## CHILDREN'S SERVICES RISK ASSESSMENT TEMPLATE FORM RATF-030

## Icy Conditions On Site Risk Assessment

To be completed in all instances wherever icy conditions are considered to expose staff and visitors, including children, to uncontrolled risks of slipping. All premises would be expected to complete this risk assessment to address typical (Wintery) icy or frosty condition hazards and produce an Ice & Snow Plan. The risk assessment is to be carried out in accordance with the Safety Guidance Procedure SGP 01/07 (Risk Assessment).

|                                 |  |
|---------------------------------|--|
| <b>Location / Site</b>          | Purbrook Infant School   |
| <b>Activity / Procedure</b>     | Access to school and suitability for play                      |
| <b>Assessment date</b>          | December 2018  |
| <b>Assessment serial number</b> | Insert local serial/identification number for future reference |

|   |   |
|---|---|
| <b>Common hazards</b>   | Use the following list to identify hazards that are present – add site specific detail about type/location of each hazard |
| Uneven or <b>sloping</b> pathways - Yes   |   |
| Condition of surface (eg. uneven or potholes which could be hidden) Yes - e.g. drains   |   |
| Type of surface (eg. very smooth or <b>naturally non-grip</b> )   |   |
| Areas where water may collect or pool (eg. increasing icy build-up) - back entrance / pathway leading to entrance near to Owls' class |   |
| Areas of congestion (eg. where many persons may travel or congregate) pathways to all entrances & exits front and back                |   |
| Main or frequently used routes including steps or external stairs Yes - steps on entry at most doors                                  |   |
| Poor lighting or restricted visibility (only of lighting not properly operational)  |   |
| Areas used to carry or receive local deliveries (eg. from couriers)   | <b>Yes</b>  |
| Unsuitable footwear -   | <b>Yes</b>  |
| Running or inappropriate behaviour -  | <b>Yes</b>  |

**CHILDREN'S SERVICES HEALTH & SAFETY**

|  |            |
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| Accessible parking & routes for disabled persons including sloping areas - | <b>Yes</b> |
| Unfamiliar visitors (eg. who may not use normal routes or know area) -     | <b>Yes</b> |

|  |   |
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| <b>Identify additional hazards</b>   | Record all other hazards that are specific to this activity |
| Possible injury to persons involved in clearing / gritting / salting of pathways |   |
| Insufficient quantities of grit / gritting materials                             |   |
|  |   |

|                                |   |           |
|--------------------------------|---|-----------|
| <b>Identify people at risk</b> | Circle boxes where persons may be affected by hazards |           |
| <b>Employees</b>               | <b>YES</b>  | <b>NO</b> |
| <b>Visitors</b>                | <b>YES</b>  | <b>NO</b> |
| <b>Contractors</b>             | <b>YES</b>  | <b>NO</b> |
| <b>Vulnerable persons</b>      | <b>YES</b>  | <b>NO</b> |
| <b>Pupils</b>                  | <b>YES</b>  | <b>NO</b> |

|                               |                                |            |                   |
|-------------------------------|--------------------------------|------------|-------------------|
| <b>Existing level of risk</b> | Consider current level of risk |            |                   |
| <b>HIGH</b>                   | <b>MEDIUM</b>                  | <b>LOW</b> | <b>NEGLIGIBLE</b> |

|   |  |
|---|--|
| <b>Common control measures</b>  | Use the following list to identify controls that are required – add site specific detail about type/location of each control |
| General procedures in place for when snow, ice or frost present or due - Yes - additional communication as on Ice and Snow Plan |  |
| Produce an <b>Ice &amp; Snow Plan</b> (using Ice & Snow Plan Template from H&S website) - <b>Yes</b>                            |  |
| Identification of areas most in need of gritting or safeguarding - Yes - key access areas / pathways and steps                  |  |
| System in place to report specific slip hazards & affect suitable controls - cordon off unsafe areas                            |  |
| Use of temporary warning signs & physical barriers to isolate icy areas   | <b>Yes</b>   |
| Safe system & practice for remedial arrangements <b>Yes</b>   |  |
| Advance arrangements for supply and/or storage of suitable grit   | <b>Yes</b>   |
| Consideration and contingencies for use of alternative routes   | <b>Yes</b>   |

**CHILDREN'S SERVICES HEALTH & SAFETY**

|   |                        |
|---|------------------------|
| Maintained and non-slip surfaces (as appropriate) - as far as possible  |                        |
| Handrails provided where necessary - by steps   |                        |
| Local footwear code or guidance for icy/snowy/frosty conditions - guidance to parents and staff   |                        |
| Monitoring of running or behaviour (as appropriate) Yes - advice and increased supervision for children   |                        |
| Safe working procedures for moving & handling activities (eg. laying grit)  | <b>Yes</b>             |
| Moving & handling training as necessary (eg. for when moving/laying grit)   | <b>Yes - caretaker</b> |
| Reasonable arrangements for appropriate warnings  | <b>Yes</b>             |
| One way systems to ensure use of safe or treated routes (as appropriate)  | <b>Yes</b>             |
| Revised accessibility arrangements for affected or slippery routes  | <b>Yes</b>             |
| Additional pre-warning & advice to disabled visitors, staff or residents - for staff telephone chain in operation / disabled access parking space cleared as priority |                        |
| Particular attention to accessible parking areas or provision of assistance - see above   |                        |
| On-site route diversions (eg. through grass, non-slip or treated routes) Yes  |                        |

|                                    |   |
|------------------------------------|---|
| <b>Additional control measures</b> | List any other control measures that you are going to use   |
|                                    | <ul style="list-style-type: none"> <li>• staff to seek additional advice / consult on when and which areas of site may be accessed for play / learning. (HT/DHT to advise)</li> </ul> |
|                                    |   |

|                                |  |            |                   |
|--------------------------------|--|------------|-------------------|
| <b>Remaining level of risk</b> | Consider level of risk following use of control measures |            |                   |
| <b>HIGH</b>                    | <b>MEDIUM</b>  | <b>LOW</b> | <b>NEGLIGIBLE</b> |

|                            |   |
|----------------------------|---|
| <b>Assessor's comments</b> | Insert comments relevant to findings as appropriate |
|                            |   |

|                         |                              |                  |
|-------------------------|------------------------------|------------------|
| <b>Name of assessor</b> | <b>Signature of assessor</b> | <b>Date</b>      |
| Lara G. Jelliff         | <i>L.G. Jelliff</i>          | 14 December 2018 |

|                           |   |
|---------------------------|---|
| <b>Manager's comments</b> | Insert comments relevant to assessment as appropriate |
|---------------------------|---|

**CHILDREN'S SERVICES HEALTH & SAFETY**

| Name of manager  | Signature of manager  | Date          |
|------------------|-----------------------|---------------|
| Lisa de Carteret | <i>L. de Carteret</i> | December 2018 |

|                                |  |
|--------------------------------|--|
| <b>Risk assessment reviews</b> | Set future review dates & sign/comment upon completion |
|--------------------------------|--|

| Review date  | Reviewed by | Reviewer signature | Remarks |
|--------------|-------------|--------------------|---------|
| October 2019 |             |                    |         |
|              |             |                    |         |
|              |             |                    |         |
|              |             |                    |         |