



PURBROOK INFANT SCHOOL
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28 September 2020

Dear Parents/Carers

Parental Consultations for Children in Year 1 and Year 2

Due to the current social distancing measures in place we have decided to hold parent/teacher consultations this half term using video calls on Zoom. We feel this is the safest approach whilst still seeing the person you are meeting with. Please book your slot using the Google Form link we will be sending via ParentMail.

Once you have chosen your slot your child's class teacher will send home a slip advising you of the date/time of your meeting.

Using the ParentMail system you will be sent a Zoom invitation once your appointment is booked. Please join Zoom just before your meeting time, where you will be in a waiting room. The teacher will admit you at your appointment time. The meetings are scheduled for 10 minutes after which time the teachers will need to finish the discussion so that meetings run to time. If the discussion has not finished within your 10-minute slot, your teacher will schedule a follow up conversation.

The purpose of this meeting is to discuss how your child is settling back into their learning after an unusually long time away from school and for us to keep you informed of your child's progress and to discuss how he/she has settled into their new class as well as offering you an opportunity to meet virtually with their new class teacher.

If you are not able use Zoom, please let us know and teachers will arrange a telephone consultation at a later date.

Yours sincerely

Mrs L A de Carteret
Headteacher