



**PURBROOK INFANT SCHOOL**  
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**Headteacher: Lisa A de Carteret**  
**Assistant Headteacher: Paul Stray**  
**Business Manager: Hazel K Dean**



13 July 2021

Dear Parents/Carers of Children in Owls' Class and Eagles' Class

**Change of Drop Off/Collection Door: From Afternoon of Wednesday 14 July**

As you are aware, we have had the decorators in school. They will have finished in Eagles' Class by the middle of Wednesday 14 July. They will therefore be able to start on Owls' Class. Please see below details of the drop off and collection arrangements from **3.15pm on Wednesday 14 July** (morning arrangements will be the same as today).

Commencing the afternoon of Wednesday 14 July:

- Owls' Class: This class will be using the library door. Please enter and leave the school through the large double playground gate (located at the far end of the playground)
- Eagles' Class: This class will be using the South Door. Please enter and leave the school through the main front gate.

Please note that the start and finish times have not changed. We will inform you when the Owl' class has been decorated and things go back to normal.

Yours sincerely

Mrs L A de Carteret  
**Headteacher**