



PURBROOK INFANT SCHOOL
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Assistant Headteacher: Paul Stray
School Business Manager: Hazel K Dean



21 March 2023

Dear Parents/Carers of Children in Year R

The booking website is now up and running which will enable you to book your ten-minute parental consultation with your child's class teacher. Please can you make sure that you are booking with the correct teacher and make the booking under your **child's name, not your name**. Please also ensure that you have booked on the correct date. A reminder that these are scheduled for Tuesday 28 March and Wednesday 29 March, please click on the link below to book: [Year R Booking Website](#)

Please can you keep a note of the time you have booked. You will receive an automated email confirming this so please keep this somewhere easily accessible as not all office staff are able to access the booking system to remind you of your appointment time.

Yours sincerely

Mrs L A de Carteret
Headteacher